



# CEU

*Escuela Internacional  
de Doctorado*

BASIC GUIDE

PhD Programme in  
**Humanities in the Contemporary World**



***“ A PhD oriented at the international scope of knowledge that provides reflective tools and analysis of the fundamental problems in today’s societies. ”***



# Welcome to the CEU International Doctoral School

The CEU International Doctoral School (CEINDO) unites various research groups made up of doctors with proven research experience. The faculty ensures the suitability of teaching, high standards in the application of the tutoring system and the quality of the doctoral training.

Early-stage researchers registered at CEINDO will be assigned to one of the established research groups. They will find the ideal environment to contribute to the process of updating knowledge, play a key role in the innovation of specialised areas of expertise, reveal their research results to society and establish relationships with relevant research centres in the international field.

The main aim of the Humanities in the Contemporary World PhD programme is to form a network of internationally specialised researchers in the different areas of study and research in Humanities and to pursue and expand the different fields of learning and research that are being developed in the faculties and departments in this arena and other related areas of knowledge at the three CEU Universities (San Pablo, Madrid; Cardenal Herrera, Valencia, and Abat Oliba, Barcelona). All three will implement the programme collaboratively.

The programme revolves around three main lines:

- Culture as the foundation of community in history.
- The dissemination of culture in history.
- Culture as heritage and legacy.

The idea is to ensure that these three pillars inform specialisation in all humanistic knowledge (History, Literature, Art, Philosophy, Pedagogy...).

PROGRAMA EN HUMANIDADES PARA EL MUNDO CONTEMPORÁNEO



**JUAN CARLOS JIMENEZ REDONDO**  
Program Coordinator



**CRISTINA BARREIRO GORDILLO**  
Program Secretary



**EMILIO CALLADO ESTELA (CEU UCH)**  
Deputy Program Coordinator



**ENRIQUE MARTÍNEZ GARCÍA (UAO CEU)**  
Deputy Program Coordinator

## ACADEMIC COMMISSION

This Academic Commission is composed of a team that monitors the quality, updating and coordination of the programme, consequently responsible for its definition. The members of the Commission supervise the progress in research, the training of researchers and authorise the submission of doctoral theses.

## ADMISSION CRITERIA

The admission of applicants is the responsibility of the Academic Commission in accordance with the criteria established in the Academic Report and current legislation.

Where the Commission deems it appropriate, the researcher-in-training will attend complementary training in addition to the compulsory training activities.

## ACADEMIC COMMISSION

### COORDINATOR:

**JUAN CARLOS JIMÉNEZ REDONDO** · jcjimenez.fhum@ceu.es

### DEPUTY COORDINATORS:

**EMILIO CALLADO ESTELA (CEU UCH)** · ecallado@uchceu.es

**ENRIQUE MARTÍNEZ GARCÍA (CEU UAO)** · emartinez@uao.es

### SECRETARY:

**CRISTINA BARREIRO GORDILLO** · cbarreiro@ceu.es

### MEMBER:

**ROSA MARÍA ALABRÚS IGLESIAS** · ralabrusi@uao.es

### RESEARCH LINE COORDINATORS:

**GERMÁN RUEDA HERNANZ** · german.rueda@ceu.es

RESEARCH LINE 1: Historia y Sociedad.

**ENRIQUE MARTÍNEZ GARCÍA** · emartinez@uao.es

RESEARCH LINE 2: Filosofía y Pensamiento.

**ANA CALVO REVILLA** · crevilla.ihum@ceu.es

RESEARCH LINE 3: Literatura y creación artística.

### POSTDOCTORAL ADVISOR

**LUIS EUGENIO TOGORES SÁNCHEZ** · togores.fhm@ceu.es

### ADDITIONAL RESEARCHERS:

**ROSA M<sup>a</sup> ALABRÚS IGLESIAS**

## DURATION OF STUDIES

(Beginning from admission to the programme to the submission of the doctoral thesis)

### FULL-TIME STUDENTS:

The duration of the doctoral studies on a full-time basis is three years from the student's admission to the programme to the submission of the thesis. (if the application for the deposit of the thesis has not been submitted within the above-mentioned time limit, the Commission responsible for the programme may authorise an extension of this period for another year, which could then also be exceptionally extended for another additional year).

In any case, the defence of the doctoral thesis may not be carried out before two years have elapsed from the date of admission and always with the express approval of the Academic Commission.

### PART-TIME STUDENTS:

The length of the doctoral studies on a part-time basis is a total of five years starting from the student's admission to the programme to the submission of the doctoral thesis (if the application for the deposit has not been submitted by the expiry of that period, an extension for another two years may be authorised, and in exceptional cases may be extended for another year).

The defence of the doctoral thesis may not take place before four years have elapsed from the date of admission and always with the express approval of the Academic Commission.

Part-time commitment may be requested by those who carry out professional or work activities that prevent them from devoting their full time to the doctoral studies and by those who have other circumstances that prevent them from doing so as per the opinion of the Commission.





### RESEARCH LINE 1. HISTORY AND SOCIETY

Research Line Coordinator: **GERMÁN RUEDA HERNANZ**

This line focuses on the study of the foundations and historical contexts of today's societies, insofar as they normally seek their legitimisation in the experiences and events in history. History defines identities and makes it possible to create the factors that enable one to understand these identities in a positive and cooperative sense.



### RESEARCH LINE 2. PHILOSOPHY & THOUGHT

Research Line Coordinator: **ENRIQUE MARTÍNEZ GARCÍA**

This line centres on the study of thought structures as generators of culture, and their impact on the shaping of worldviews geared towards the common good.



### RESEARCH LINE 3. LITERATURE & ARTISTIC CREATION

Research Line Coordinator: **ANA CALVO REVILLA**

This line concentrates on the analysis of culture as heritage and legacy, and on the appreciation of other cultures and traditions, as well as an instrument of self-evaluation. It does so without losing sight of the analysis of emerging content and new trends developed because of the expansion and socialisation of digital communication technologies, and the immense possibilities they open up in the fields of production.





Universidad  
San Pablo

in  
AULA

# ORGANIZATION

## 1. MENTOR AND THESIS ADVISOR

Each student enrolled will be assigned a mentor and a doctor with accredited research experience linked to the programme who will be responsible for their training at the beginning of their studies.

The Academic Commission will appoint the doctoral thesis advisor, within a period of three months, who will guide the researcher during his or her training period until the defence of the thesis. This ensures that the research plan is original, coherent, and suitable all the while guiding the researcher in planning tasks and activities.

The peer mentor and advisor should preferably fall on the same person.

The Commission may authorise the co-direction of the thesis and a change of advisor.

## 2. DOCUMENTARY COMMITMENT

Once enrolled in the Doctoral Programme, the student will proceed to sign the documentary commitment. It will be signed by the trainee researcher, his/her peer mentor, thesis advisor(s), and finally by the Director of CEINDO.

The documentary commitment sets out the rights and duties of the researcher in training, mentor, thesis advisor/s, as well as the Institution, represented by the Director of the CEINDO, committing all of them to comply with the code of good practices.

## 3. TRAINING COMPLEMENTS

In cases where the trainee researcher does not have the previous training required to access this Doctoral Programme, admission may be conditional upon the completion of complementary training that the Academic Commission may determine according to each case.





#### 4. TRAINING ACTIVITIES

All trainee researchers must participate in and pass all the compulsory training activities planned within the framework of the programme and all the optional ones they have undertaken as per their own initiative, or at the suggestion of their advisor(s).

An activity logbook will record the training activities that the researcher-in-training participates in. They must be supported by a document attesting to the successful completion of and/or participation in the activity.

#### 5. RESEARCH PLAN

Before the end of the first year the thesis advisor(s) must endorse the research plan that research trainees have to develop that includes the background, objectives, methodology, bibliography, and the timeframe.

This document will be updated annually including the results obtained in the evolution of the research, the fulfilment of the timeline and the schedule of the thesis project.

#### 6. PRE-DOCTORAL DAY

At the end of each academic year, the trainee researchers will publicly defend their research plan in front of the professors of the Doctoral Programme and members of the Academic Commission.

After the defence, the members of the Commission and Programme professors will review the research plan and discuss its fundamental aspects.

#### 7. ANNUAL EVALUATION

The Academic Commission will evaluate the activity of the researcher in training annually. The advisors and researchers must, therefore, upload the following documentation before the indicated date both in SIGMA as well as in the programme's Share point:

**1. Certificates of the activities passed.**

**2. The research plan.**

**3. The report of the thesis advisors.**

In the event of a negative evaluation - duly substantiated - the work of the researcher in training will be re-evaluated

within a period of six months at the latest, by which time he/she must update the above-mentioned documents. In the event of another negative evaluation, the researcher will ultimately be withdrawn from the Programme.

## TRAINING ACTIVITIES

### FULL-TIME COMMITMENT

#### 1<sup>st</sup> year

Advanced search techniques and documentation management applied to research

Evaluation and assessment of scientific production

Ethical use of scientific documentation

#### 2<sup>nd</sup> year

The transfer of research results



### PART-TIME COMMITMENT

#### 1<sup>st</sup> year

Advanced search techniques and documentation management applied to research

Evaluation and assessment of scientific production

Ethical use of scientific documentation

#### 2<sup>nd</sup> year

Advanced search techniques and documentation management applied to research

Evaluation and assessment of scientific production

Ethical use of scientific documentation

#### 3<sup>th</sup> year

The handing over of research results

## ANNUAL ACTIVITIES

(Mandatory for all students regardless of their year and dedication)

Pre-doctoral day

Work meetings with advisor(s)

## TRAINING COMPLEMENTS

Theoretical Foundations, techniques and resources for advanced research in humanities

Sources and methods in historical research

Literature, art and cultural criticism: conceptual elements of research.

## ELECTIVE ACTIVITIES

(Offered to all students, regardless of their year and dedication)

Calls for research grants: national and European competitive projects.

Attendance at Seminars or Research Conferences on subjects related to the PhD Programme.

Participation in the development of research projects in which the PhD student is involved.

Data Processing Course



# DOCTORAL THESIS. DEPOSIT AND DEFENCE

## 1. PRE-REQUISITES FOR THE DEPOSIT APPLICATION

- A favourable report from the thesis advisor(s).
- Completion of all compulsory training activities (and complementary training if required).
- The achievement of the required scientific productivity, whereby the author must necessarily identify himself/herself as a CEINDO student in signing the corresponding publication.
- Completion of a research stay of at least one month in a centre other than the one where the student is conducting his/her doctoral thesis (in the case of wanting to access the International Doctorate Mention, the minimum stay must be three months in a centre outside the national territory) during the period the student is enrolled in the programme.

## 2. APPLICATION FOR THE DEPOSIT OF THE DOCTORAL THESIS

The interested party will submit the following documentation to the Director of CEINDO who will immediately pass it on to the Academic Commission:

- a. Deposit application with the approval of the thesis advisor(s).
- b. Applicant's CV
- c. Personalised activity notebook, countersigned by the advisor, which must state that the stay has been carried out in a research centre as foreseen in the corresponding Programme Report and approval of the commission
- d. One bound copy of the doctoral thesis and another in electronic format.
- e. A list of five candidates (or three as appropriate), plus two substitutes, who will form part of the of the selection board and whose CVs must be attached. This list must be approved by the advisor(s) of the doctoral thesis.
- f. A copy of the publications derived from the doctoral thesis approved by the academic commission.
- g. If the PhD student aspires to obtain the International Mention to the title of Doctor, the following must be submitted: reports from two international experts in the field and documentation accrediting that the doctoral student meets all the requirements established in point 1 of art. 15, RD 99/2011.

The Academic Commission will communicate the approval of the deposit to the CEINDO Director, which will mark the start of the 15-day working day period of the deposit and public exposition. The interested party, the thesis advisor/s and the members of the examining board will be informed.

- As soon as the doctoral student has received this communication, he/she must send each member of the panel:
  - » A copy of the thesis in the format indicated.
  - » CV

- » A copy of the publications derived from the doctoral thesis.
- » A Personalised Activity Document that is approved by the Director(s) and the Academic Commission.
- Once the members of the examining board have received the copy of the thesis, they must issue a reasoned report within a period of 15 calendar days, indicating whether the thesis meets the necessary conditions to be presented for defence.

### 3. DEFENCE AND GRADING OF THE DOCTORAL THESIS

- The defence will take place in a public session and will consist of a presentation by the PhD student of the preparatory work carried out, the methodology, the content and conclusions of the thesis with special mention of the original contributions to the subject under study.
- At the end of the thesis defence, and after deliberation and voting in closed session, the examining board will award the overall grade of NOT APPROVED, APPROVED, NOTABLE or EXCELLENT.





## RESEARCH FACULTY

ABRADELO DE USERA, ISABEL  
ACOSTA LÓPEZ, MIGUEL ANDRÉS  
ALABRÚS IGLESIAS, ROSA M<sup>a</sup>  
ALONSO MARCOS, ANTONIO  
AMEZCUA GÓMEZ, DAVID  
ANRUBIA APARICI, ENRIQUE  
ARIAS URRUTIA, ÁNGEL MANUEL  
BALLESTEROS DORADO, ANA ISABEL  
BARRAYCOA MARTÍNEZ, JAVIER  
BARREIRO GORDILLO, CRISTINA  
BELMONTE, MIGUEL ÁNGEL  
BULLÓNDEMENDOZAYGÓMEZDEVALUGERA, ALFONSO  
CALLADO ESTELA, EMILIO  
CALVO REVILLA, ANA  
CATALÁ GORGUES, JESÚS IGNACIO  
DURÁN DE PORRAS, ELÍAS  
ECHAVARRÍA ANAVITARTE, MARTÍN FEDERICO  
FAYOS FEBRER, RAFAEL  
GABALDÓN MARTÍNEZ, MARÍA DEL MAR  
GARCÍA UREÑA, LOURDES  
GIORDANO GIORDANO MARÍA LAURA  
GONZÁLEZ ARIZA, FERNANDO JESÚS

GRANDE ARANDA, JUAN IGNACIO  
JIMÉNEZ REDONDO, JUAN CARLOS  
KAZMIERCZAK, MARCIN  
MALALANA UREÑA, ANTONIO  
MARTÍNEZ CARBONELL, ALFONSO  
MARTÍNEZ GARCÍA, ENRIQUE  
MARTÍNEZ LUCENA, JORGE  
MONFORT PRADES, JUAN MANUEL  
ORELLA MARTÍNEZ, JOSÉ LUIS  
PARDO FABREGAT, FRANCISCO  
POWELL SOLARES, CHARLES TITO  
RODRÍGUEZ DELA PEÑA, MANUEL ALEJANDRO  
RODRÍGUEZ VELASCO, MARÍA  
ROMERO SAMPER, MILAGROSA  
RUEDA HERNANZ, GEMÁN  
SAAVEDRA INARAJA, MARÍA DEL CARMEN  
SÁNCHEZ GARRIDO, PABLO  
TOGORES SÁNCHEZ, LUIS EUGENIO  
VALDERRAMA ABENZA, JUAN CARLOS  
VARELA OLEA, M<sup>a</sup> ÁNGELES  
VILARROIG MARTÍN, JAIME  
ZAPATERA LLINARES, ALBERTO

## CONTACT DETAILS AND INFORMATION

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You can access detailed information about the different Doctoral Programmes at the CEU International Doctoral School CEINDO on its website:

[www.escueladoctorado.ceu.es](http://www.escueladoctorado.ceu.es)

For further information, please contact the School's e-mail address:

[info.ceindo@ceu.es](mailto:info.ceindo@ceu.es)

Request information regarding CEINDO:

<http://servicios.ceu.es/ceu-Ceindo/Publico/Solicitarinformacion.aspx>

CEINDO Admission Application:

<http://servicios.ceu.es/ceu-Ceindo/Publico/SolicitarAdmision.aspx>

## APPLICABLE REGULATIONS

<https://www.escueladoctorado.ceu.es/conocenos/normativa/>  
<https://www.escueladoctorado.ceu.es/conocenos/calidad/>



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